



Field Training Services Newsletter

"Improving the bottom line through production training."

Tip of the Month

Let's look at #8 of my 12 things that I think will make a remodeling company successful in production. The eight key is daily planning by the job site manager. Time management experts and efficiency expert all say that creating a daily plan is the key to an effect work environment.

Set aside a specific time frame everyday day. There are two key components to this statement. The first is a time everyday. By doing this everyday the Lead Carpenter has a progressive approach to a plan. In other words the items that are forecast out for 3 days from now move up the sequence and become the daily tasks after a couple of days. This allows the site manager to forecast and keep track of staying on task.

The second component of this statement is a specific amount of time. Everyone does some planning on a daily basis, but what happens is that the "top of mind" items are the only items that are caught. The "hidden" items, like something coming up in a week, are left until it is too late or they become firefighter issues. By setting aside a specific amount of time and adhering to it the Project Manager is more likely to dig in beyond the top of mind issues and find the items that cause the bigger problems.

On company time. This time should be paid time by the company. It will make the people on the job more efficient and therefore should not necessitate an increase in budget. I suggests that you track the time so you can see if a budget adjustment is needed.

Use a form or checklist. By its very nature this task will be come repetitive and therefore important items can be glossed over. checklists help keep this from happening. This can be done with with a separate piece of paper for each day or perhaps a checklist and a notebook. The checklist is followed but the notes are taken in the notebook.

The topics I think are key are:

1. What are my goals for tomorrow?
2. What will I be staring in 3 days?
3. What will I be starting ion 1 week?
4. What will I be starting in 2 weeks?
5. What subs do I need to call?
6. What materials do I need to order?
7. What manpower do I need on the site for a week out?
8. What decision need to be made by someone else?

If you do this it can eliminate lumberyard runs and most of the fire fighting we do on a daily basis.

Next Month: Using Job Cost Reports on the Job Site

Personal News

Welcome to June! May was a great month for water sports especially catch animals with shells! First about lobsters.

My traps went in the water on May 19th. it was a great day, 70 degrees and very calm. I loaded up and headed down the river sometime after lunch. I found my spot and set the traps right on the edge of some rock formations as they dropped off to a





Heading down the river!

sandy bottom. The lobsters will be a little deeper, 25 ft of water, for a little while then they will head up in 15ft or so. It is my understanding that they come out of their holes at night and hunt food on the sandy bottom thus finding my traps.



One trap set!

I went on a business

trip to Seattle and DC area and planned to pull them on May 26, 7 night set. A little long but what can you do when you have to work! I set out on the 26th with high hopes of at least my wife and I having some lobster for supper.



A trap re baited after a nice haul!

I found all 5 traps and what a haul! Each of the first four traps had 4-5 lobsters and the last had 1. I bagged 9 keepers that day. We invited some friends over and I regret having to say that between the 3 of us we ate them all. (One of our friend only ate two claws!)

Now back to Seattle! On May 14 the spot prawn season started and stopped in Puget Sound. That's right, an eight hour season! I just happened to be there and was invited to go catch a few. The process is much like lobstering but the traps only stay down for 1 hour or so and then you haul them in. We left the dock at 6AM to be



My cooking set up.

in "the spot" by 7 to set the first trap. Then on to another spot and set another. There were 4 traps in all. 6 people on the boat, 6 licenses, 80 prawn per license, we were after



Nine nice one!

480 spot prawn! After a nice interval we hauled the first, using an electric hauler, because we were in 300 ft of water, and there was a nice bunch in there. So all through the day varying number per pull but in the end we limited out! Of course we had to have some for lunch!



Denny Conner hauling prawn traps



Me and some of the catch!



Way better than the Outback!!!

Product Information

On Site Consulting Opportunities.

For those do not know I offer consulting at your office on production systems and helping the company be more efficient. This involves a two day visit. On the first day I do interviews of employees and the owners to see where the problems are. The afternoon of the first day is spent with the decision makers to discuss what I found and what can be done to correct any issues. The second day is spent doing training for everyone based on the findings of the first day.

Upcoming Speaking Events

Mastering Your Remodeling Business

Remodelers Advantage
Baltimore, MD
June 7-8, 2016

On Site Company Training

Springfield, VA
June 9, 2016

On Site Company Training

Mt Crawford, VA
June 13-14

On Site Company Consult

Houston, TX Aug 8-9, 2016
College Station, TX Aug 10-11, 2016

Remodelers Advantage Summit

Kansas City, MO
Oct 26, 2016

Remember, investing in the people that spend the money, may be the best investment you ever make!

Sincerely,

Timothy Faller
Field Training Services
401-348-9698
www.leadcarpenter.com