

TO BE COMPLETED BY THE LEAD CARPENTER

Planning Check List

1. Plans

- a. Do the dimensions add up?
- b. Are there dimensions missing?
- c. Are there details that you need?
- d. Do you have all the Finish Schedule?
 - i. Exterior Window and Door
 - 1. Is it complete? _____
 - ii. Interior door
 - 1. Is it complete? _____
 - iii. Interior finish
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - iv. Interior Paint colors
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - v. Tile and Marble
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - vi. Cabinets and Countertops
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - vii. Plumbing
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - viii. Bath accessories
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - ix. Lighting Fixtures
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____
 - x. Appliances
 - 1. Is it complete? _____
 - 2. Do you have enough information to start the job?
 - 3. When do you need the completed schedule? _____

2. Specifications

- a. I have read all the specifications.
- b. The following information is incomplete or unclear.
 - i. A. General Conditions _____

- ii. B. Site Work and Demo _____
- iii. C. Concrete _____
- iv. D. Masonry _____
- v. E. Metals _____
- vi. F. Building Materials _____
- vii. G. Carpentry _____
- viii. H. Insulation and Ventilation _____
- ix. I. Roofing _____
- x. J. Siding _____
- xi. K. Windows and Doors _____
- xii. L. Drywall _____
- xiii. M. Tile, Marble, and Granite _____
- xiv. N. Flooring _____
- xv. O. Painting _____
- xvi. P. Specialties _____
- xvii. Q. Appliances _____
- xviii. R. Cabinetry and Countertops _____
- xix. S. Plumbing _____
- xx. T. HVAC _____
- xxi. U. Electrical _____
- xxii. V. Landscaping _____
- xxiii. W. Utilities _____

3. Subcontractors

a. I have written quotes from these Subcontractors:

- Demolition
- Excavator
- Foundation work
- Structural Steel Fabricator

- Mason
- Plumber
- Concrete Finisher
- Framing Contractor
- Exterior Window and Door supplier
- Roofing
- Siding
- Electrician
- Plumber
- HVAC
- Specialty Systems: Home theatre, audio, etc
- Insulation
- Drywall Finisher
- Tile and Marble
- Interior trim Carpenter
- Flooring installers
- Cabinet Suppliers
- Countertop supplier
- Painting
- Appliance Supplier

4. Existing Site Conditions

- a. I have visited the site and completed the Job Site Assessment form.
- b. The following issues surfaced at the site meeting.

5. I have the following Permits

- a. Building
- b. Driveway

6.