

Remodeling Checklists

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Checklist # 2

Start Up Materials

Job Name: _____

Date: _____

When to Use

Use this check list to review your stock of materials that will be needed to start the job. Some of these will be job specific and some will be items you stock on your truck.

Possible Equipment Needed

Complete Job package

Preparation

Complete at the Job Planning Time along with Checklist #1

Contents

1. Job Specific

Protections	Quantity
Resin paper	_____
Plastic	_____
Masking Tape	_____
Duct Tape	_____
Painter Tape	_____
Masonite, Plywood	_____
Carpet Mask	_____
Other _____	_____

Equipment

Scaffolding	_____
Ladders	_____
Broom	_____
Shop vac	_____
Filter	_____
Attachments	_____
Trash Cans	_____
Knack Box	_____

Shovels

Round Point _____

Flat _____

Demo Tools

Sledge Hammer _____

Jack Hammer _____

Wheel barrow _____

Transit/Level _____

Hammer Drill _____

Saws All _____

Saw Blades _____

Skill saw _____

Saws All _____

Masonry _____

2. General Stock

Compressor _____

Nail Guns _____

Hoses _____

Fasteners

12d or 16d nails _____

8d nails _____

Screws _____

Construction Adhesive _____

Wood glue _____

Caulk _____

Flashing _____

Date: _____ Lead Carpenter: _____

Checklist # 6

Framing

Job Name: _____

Date: _____

When to Use

Use before framing begins and just before close in inspection

Possible Equipment Needed

Typical framing tools:

- Skill saw with new blade
- Extension cords
- Saw horses
- Speed square
- Framing square
- Socket wrench for foundation bolts
- Nail guns
- Compressor
- Multiple hose attachment
- Hoses for each gun
- Chalk line/extra chalk
- Large glue gun
- Sledge hammer
- Wax markers
- Pencils
- Sawsall/new blades
- Drill with spade 5/8" bits
- Hammer drill/bits
- Tool pouch tools
- Hammer
- 35 foot tape
- 4 foot level
- 6 foot level
- 100 foot tape
- Builders level/transit

Preparation (to be completed prior to beginning work)

- Work area is clean and free of debris.
- Foundation is complete, level, square, plumb, and anchor bolts are in place.
- All form boards have been removed from foundation.
- Material is on site and ready to be used.
 - All wood products needed to start
 - Nails - gun and hand 16d, 12d, 8d, hanger nails
 - Construction adhesive
 - Concrete fasteners
 - Lags
 - Joist hangers
 - Sill seal
 - Flashings
- Access for crane is adequate.
- Trusses are on site and ready to install.
- Temporary electrical power is available.

Date: _____ Lead Carpenter: _____

Final Inspection (to be completed before Close-In inspection)

- Sill sealer insulation has been installed at all foundation walls.
- All bottom plates in contact with concrete are 2x4 pressure-treated wood.
- All anchor bolts have washers and nuts.
- All headers are true and level.
- All window and door openings are level, plumb, and square, and built to the correct size. All windows and doors have been checked using a 3-foot level and framing square.
- Door and window openings are marked for easy identification at installation.
- All doors openings with jambs and casing are 83 inches high and 2 inches wider than the doors or framed per the manufacturer's rough opening specifications.
- Pocket door tracks are install level. Hardware is stored for use later.
- All windows are framed per the manufacturer's rough opening specifications.
- Trusses are set as per layout from truss manufacturer. Proper nailing to top plates. Wind bracing in place.
- Rafters are properly nailed to top plates.
- Heel of rafters comes in complete contact with ridge board.
- All joist hangers are installed and nailed. There are no empty holes.
- No truss is cut, notched, nicked, or otherwise damaged.
- Vinyl weather-stripping on exterior doors is removed and stored in tubes.
- All exterior sheathing is properly nailed.

- ___ All interior walls and knee walls are secure with no give, sway, or movement.
- ___ All sub-flooring is glued and nailed properly.
- ___ Sub-floor does not give, creak, or squeak due to loose, or improperly installed sub-flooring.
- ___ No areas of the sub-floor float at joints and there are no squeaks.
- ___ All sub-flooring is installed with a 1/8-inch gap between pieces.
- ___ Temporary stairs are set at each level.
- ___ Temporary handrails are installed on all stairs and openings
- ___ Safety bracing is installed around all openings with drops of more than 2 feet. Such openings are blocked with a 2 bars, one at 36" the other at 18".
- ___ All nails are firmly set. No bent nails are protruding into any area that will receive door casings, drywall, or other types of finishes.
- ___ All walls and ceilings have been checked for warped material by using an 8 ft straight edge.
- ___ All firestops are installed per code
 1. Chimneys
 2. Chases
 3. Under tubs
 4. Around showers
 5. Bulkheads
 6. Original balloon framed walls
- ___ Blocking is installed in all areas that receive hardware fittings that require a solid anchor.
 1. Shower rods
 2. Windows curtains
 3. Doors
 4. Towel bars
 5. Toilet paper holders
 6. Grab bars
 7. Ceiling fans
 8. Pedestal sinks
- ___ Decking is installed with plyclips set 24 inches on center if framing is 24" on center.
- ___ All holes are cut, per plans, for all roof vents.
- ___ Roofing is installed or is proven to be water-tight.
- ___ Gable ends are completely sheathed.
- ___ Wind bracing is installed at gable ends.
- ___ Scuttle holes or disappearing stairs are framed according to plans.
- ___ All windows are set level, plumb, and square. Shimmed as needed for proper installation.
- ___ All windows operate correctly and lock smoothly. Removable hardware is stored properly for installation after paint.
- ___ Felt and ice and water shield applied to roof sheathing immediately after installation and before getting wet
- ___ Screens are removed and secured to prevent damage during construction.

- ___ All doors are square, plumb, shimmed, and the required special hardware (ie: hinge screws) furnished by the manufacturer are installed per manufacturer's instructions in each door.
- ___ All exterior doors are primed, six sides, within 5 days of installation.
- ___ Blocking is installed throughout house.
- ___ All trash and building debris has been removed from house and site to correct area.
- ___ Work space has been broom-swept.
- ___ Plumbing Rough-In checklist is complete.
- ___ Electrical Rough-In checklist is complete
- ___ HVAC Rough-In checklist is complete

Date: _____ Lead Carpenter: _____

Checklist # 8

Rough Electrical

Job Name: _____

Date: _____

When to Use

Possible Equipment Needed

Preparation (to be completed prior to beginning work)

- Plans are up to date regarding the Electrical Plan.
- Fireplaces are installed
- Cabinet layout is available
- Appliance cut sheets are on site
- There is no conflict with door swings and switches
- Location of all appliances and HVAC components is known.
- Tubs, sinks, etc., are covered and protected, and are free of damage.
- Deadwood and blocking is complete
- For small projects – HVAC and plumbing complete
- Area in front of panel is free and clear of all obstructions.
- Temporary handrails, if required, are installed.
- Safety bracing is in place as needed.
- If house requires two HVAC units, the attic access is ready for wiring.
- Job site is watertight.
- House is broom-swept, clean, and free of debris.

Date: _____ Lead Carpenter: _____

Final Inspection (to be completed before Electrical Contractor leaves jobsite)

- Wiring is completed as per plans for:
 1. Light switches
 2. Receptacles
 3. Recessed lights
 4. Surfaces mounted lights
 5. Under Cabinet lights

6. Phone wiring
7. Computer wiring
8. Cable wiring
9. Home theatre or audio
10. Home security
11. Smoke detectors – one in each bedroom, one in furnace room, one in each hall
12. Washer/Dryer
13. Exterior fixtures
 - a. Landscape lighting
 - b. Flood lights
 - c. Receptacles
14. Appliances
 - a. Stove
 - b. Refrigerator
 - c. Microwave
 - d. Instant hot
 - e. Disposal
 - f. Trash compactor
 - g. Dishwasher
 - h. Others _____

___ All receptacle boxes are set square, plumb, and 3/8 inch past stud.

___ All Receptacle boxes are 16" to top AFF

___ All switch boxes are 48" to top AFF

___ All boxes have the correct wires and are ready for trim out

___ Bracing for ceiling fans, as required, is installed.

___ Wiring for thermostats are in the right place and the right height. (60" AFF)

___ Wiring for HVAC units is complete.

___ Outside disconnects are installed.

___ Breaker box is installed.

___ Breakers are clearly and legibly labeled.

___ Emergency stickers are in place on breaker box.

___ Site and house is clean and free of debris.

Date: _____ Lead Carpenter: _____

Date: _____ Electrical Contractor: _____

Checklist # 19

Finish Electrical

Job Name: _____

Date: _____

When to Use

Possible Equipment Needed

Preparation (to be completed prior to beginning work)

- House is clean and free of debris.
- Tubs, sinks, etc., are covered and protected, and free of damage.
- Drywall is complete with no damage.
- Painting is complete with no damage.
- All receptacle boxes are clean and free of drywall mud and other debris.
- House is at stage for final electrical to be completed.
- House is broom-swept, clean, and free of debris.

Date: _____ Lead Carpenter: _____

Final Inspection (to be completed before Trade Contractor leaves jobsite)

- All faceplates are installed square, plumb, and snug against walls.
- There are no gaps in drywall surrounding receptacles and switches
- All receptacles are tested and all work as required.
- All switches are tested and work.
- Dimmers are installed in the proper places and work.
- Dimmers over 600 watts are checked for overheating and client is advised that faceplate will be hotter than others.
- All appliances are hooked up and tested.
 1. Refrigerator
 2. Stove
 3. Microwave
 4. Disposal
 5. Trash Compactor
 6. Instant Hot

____ All light fixtures are installed and tested.

1. Recessed
2. Surface mounted
3. Exteriors
4. Under cabinet
5. Ceiling Fans – work and do not wobble

____ Smoke detectors are hooked up and tested.

____ Outside disconnect has been tested.

____ HVAC units are hooked up and tested.

____ Bath fans are hooked up and tested. No unusual noises.

____ Door bell is hooked up and tested.

____ Inspection has been passed.

____ House is clean and free of debris.

____ Site is clean and free of debris.

Date: _____ Lead Carpenter: _____

Date: _____ Electrical Contractor: _____